## Stage one – centre review

## A. Student request

This section is to be completed by the student. A request for a centre review must be submitted to the centre, not the awarding organisation. A centre review must be conducted before an appeal to the awarding organisation. This is so the awarding organisation is certain that your grade is as the centre intended.

| Centre Name   |   | Centre Number  |                          |
|---|---|--|--------------------------|
| Student Name  |   | Candidate Number   |                          |
| Qualification title e.g. AG<br>Language   | QA GCSE English   |  |                          |
| Teacher Assessed Grade  | issued  |  |                          |
| Is this a priority appeal?  A priority appeal is only for studeducation who did not attain the to appeal an A level or other Level. | eir firm choice and wish                                      | Yes UCAS personal ID e.g. 123-456-7890   |                          |
|   | e options if they apply to yo<br>inistrative and procedural e | our request. If you don't think eit<br>errors so the awarding organisatio                |                          |
| Administrative Error by a e.g. the wrong grade/mark wan item of evidence  |   | Procedural Error by the of e.g. a reasonable adjustment / was not provided for an eligib | access arrangement       |
| Please provide a short explana There is a 5,000 character lim   |   | ent wrong and how you think this   | has impacted your grade. |
| Acknowledgement   |   |  |                          |
|   | od the information pro  | w for the qualification nan<br>vided in the 'Important info<br>aware that:               |                          |
| The outcome of the r raised   | eview may result in m   | y grade remaining the <b>sar</b>   | ne, being lowered or     |
|   |   | arding organisation) may or<br>uested and concluded.                                     | nly be requested once    |
| Student Name  | Studer  | nt signature   | Date                     |

| Centre Review Outco  | me                        |                            |        |   |  |   |               |               |
|--|---------------------------|----------------------------|--------|---|--|---|---------------|---------------|
| Please tick the outcome of the   |                           | v and then record          | d the  | original grad   | de an  | d the revised grad  | le if applica | able.         |
| Upheld   |                           | Not upheld                 |        | [   |  | Partially uphe  | eld           |               |
| Original Teacher Assessed Grade  |                           |                            |        | Revised Teacher Assessed Grade if applicable                    |  |   |               |               |
| Information consider   | ed by                     | the centre                 |        |   |  |   |               |               |
| Please provide a short explar  | nation of                 | the evidence tha           | at you | ı have reviev   | wed. T   | There is a 5,000 ch   | aracter lim   | nit.          |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
|  |                           |                            |        |   |  |   |               |               |
| Rationale for the out  | come                      | of the centre              | e rev  | view view   |  |   |               |               |
|  |                           |                            |        |   | admir  | nistrative error and  | d if relevant | t. details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | d if relevant | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | d if relevant | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | d if relevant | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | l if relevant | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | d if relevant | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | l if relevant | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | l if relevant | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | if relevant   | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | if relevant   | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | if relevant   | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | if relevant   | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | if relevant   | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | if relevant   | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | if relevant   | t, details of |
| Outline the centre's findings  | from the                  | e centre review e.         |        |   | admir  | nistrative error and  | if relevant   | t, details of |
| Outline the centre's findings<br>the error. There is a 5,000 cha   | from the                  | e centre review e.<br>mit. |        |   | admir  | nistrative error and  | if relevant   | t, details of |
| Outline the centre's findings the error. There is a 5,000 cha  | from the                  | e centre review e.<br>mit. | g. pro | ocedural or a   |  |   |               |               |
| Outline the centre's findings the error. There is a 5,000 change of the error of th | from the aracter li       | next stages                | g. pro | ocedural or a   |  |   |               |               |
| Authorisation and da Please completed when request   | ites of sapproping a grad | next stages                | g. pro | ust be comp   | pletec   | l in every case. Box  |               |               |
| Authorisation and da Please completed when request.  Date that the decision  | ites of sapproping a grad | next stages                | g. pro | ust be comp   | bleted<br>e stu                                      | l in every case. Box  |               |               |
| Authorisation and da Please completed when request I. Date that the decision and rationale was   | ites of sapproping a grad | next stages                | g. pro | ust be comp   | e stu  | l in every case. Box<br>ident<br>of how to  |               |               |
| Authorisation and da Please completed when request I. Date that the decision and rationale was   | ites of sapproping a grad | next stages                | g. pro | ust be comp  2. Date inform procee                              | e stu  | d in every case. Box<br>adent<br>of how to<br>o stage 2   |               |               |
| Authorisation and da Please completed when request 1. Date that the decision and rationale was   | ites of sapproping a grad | next stages                | g. pro | ust be comp  2. Date inform procee (appea                       | e stu<br>ned c<br>ed to                              | d in every case. Box<br>dent<br>of how to<br>o stage 2<br>awarding                                    |               |               |
| Authorisation and da Please completed when request I. Date that the decision and rationale was   | ites of sapproping a grad | next stages                | g. pro | ust be comp  2. Date inform procee                              | e stu<br>ned c<br>ed to                              | d in every case. Box<br>dent<br>of how to<br>o stage 2<br>awarding                                    |               |               |
| Authorisation and da Please complete when request to Date that the decision and rationale was issued to student  | ites of sapproping a grad | next stages                | g. pro | ust be comp  2. Date inform procee (appea                       | e stu<br>e stu<br>ned c<br>ed to<br>isatio           | din every case. Box<br>ident<br>of how to<br>o stage 2<br>awarding<br>on)                             |               |               |
| Authorisation and da Please complete when request 1. Date that the decision and rationale was issued to student  | ites of sapproping a grad | next stages                | g. pro | ust be comp  2. Date inform procee (appea) organi 4. Date       | e stu<br>ned c<br>ed to<br>al to<br>isatio           | din every case. Box<br>ident<br>of how to<br>o stage 2<br>awarding<br>on)                             |               |               |
| Rationale for the out. Outline the centre's findings the error. There is a 5,000 chast the error. The error is a 5,000 chast the error. There is a 5,000 chast the error is a 5,000 chast | ites of sapproping a grad | next stages                | g. pro | ust be comp  2. Date inform procee (appea) organi 4. Date chang | e stu<br>ned (c<br>ed to<br>al to<br>isatio<br>e tha | din every case. Box<br>ident<br>of how to<br>o stage 2<br>awarding<br>on)<br>at grade<br>submitted to |               |               |
| Authorisation and da Please completed when request I. Date that the decision and rationale was issued to student   | ites of sapproping a grad | next stages                | g. pro | ust be comp  2. Date inform procee (appea) organi 4. Date chang | e stu<br>ned (c<br>ed to<br>al to<br>isatio<br>e tha | din every case. Box<br>ident<br>of how to<br>o stage 2<br>awarding<br>on)                             |               |               |